

International Conference on Mechanical Engineering and Renewable Energy 2021 (ICMERE 2021)

EasyChair Instructions for Authors

The submission and review of papers for **ICMERE 2021** will be managed through an online conference management system **EasyChair**. This system gives you, the author, and complete control over your submission.

The submission process consists of 2 stages:

1. Draft paper submission
2. Revised paper or final paper submission

Draft papers will be reviewed by reviewers, track chairs and returned with suggestions and edits. The authors of accepted draft papers will be asked to submit a revised version prepared with the prescribed template for publishing. The final draft will be due before the conference.

Guidelines for authors intended to the submit paper are:

- *Setting up an account*
- *Draft paper submission*
- *Revised paper or final paper submission*

We are happy to help if you encounter any problems. In the event that this guide does not address your question or technical issue, please contact at:

icmere@cueta.ac.bd.

1. Setting up an account as an author

First, you will need to set up an account (username and password) as an author. Go to <https://easychair.org/conferences/?conf=icmere2021>. You will then be automatically directed to the page shown in **Fig. 1a**. Click on “create an account” and you will be directed to the page shown in **Fig. 1b**. Fill in the textbox with the distorted words that appear directly above it, and click on “Continue”.

EC EasyChair Help / Log in

Log in to EasyChair for ICMERE 2021

User name:

Password:

Log in

[Forgot your password?](#)
[Problems to log in?](#)
[Create an account](#)

Submission of new papers for ICMERE 2021 is open.

Fig. 1a: EasyChair for ICMERE 2021 main page

EC EasyChair Help / Log in

Create an EasyChair Account: Step 1

To create an EasyChair account you should have a valid email address and do the following.

1. pass a captcha to prove that you are not a robot;
2. fill out a simple form with your personal information;
3. follow the link we send to your email address to complete the account creation.

Please note that the use of EasyChair is subject to [our terms of service](#).

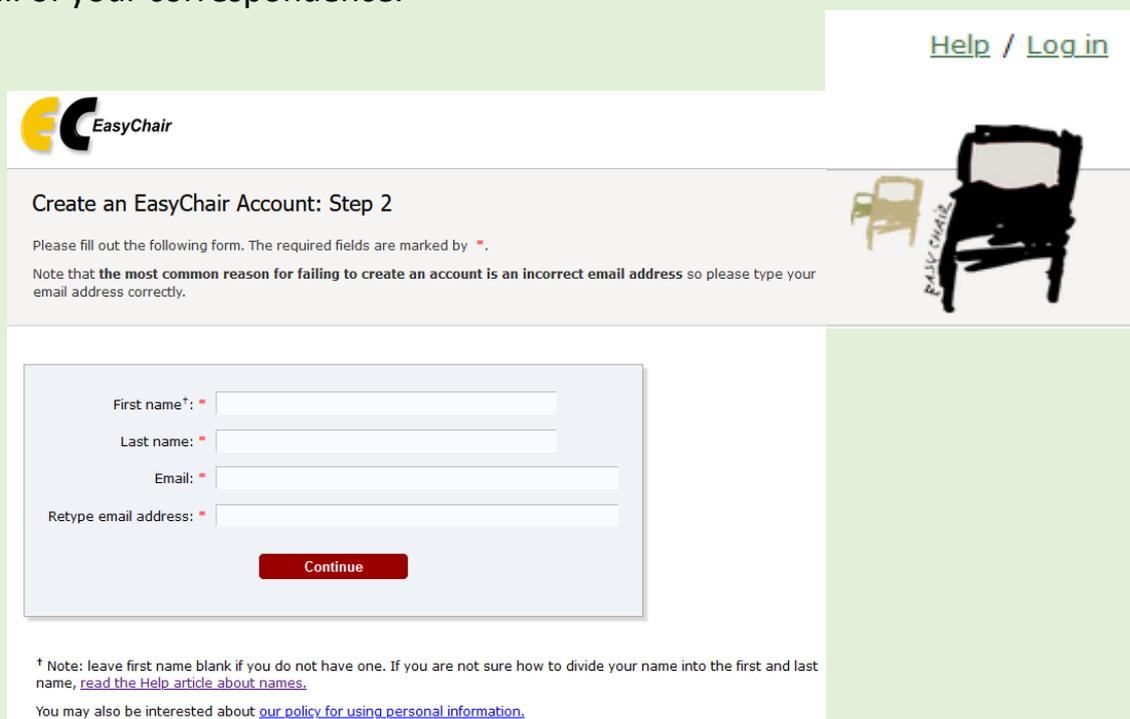
I'm not a robot

reCAPTCHA Privacy - Terms

Continue

Fig. 1b: Enter information to sign up

Then, follow the on-screen instructions and complete the form (as shown in **Fig. 2**), and click on “Continue.” Be sure to use the email address to which you’d like to get all of your correspondence.



Help / Log in

EasyChair

Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by *.

Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name*:

Last name*:

Email*:

Retype email address*:

Continue

† Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names.](#)

You may also be interested about [our policy for using personal information.](#)

Fig. 2: Fill in the form

After registering, you will receive an email similar to the one in **Fig. 3**. Use the link provided in the email to continue the account registration process.

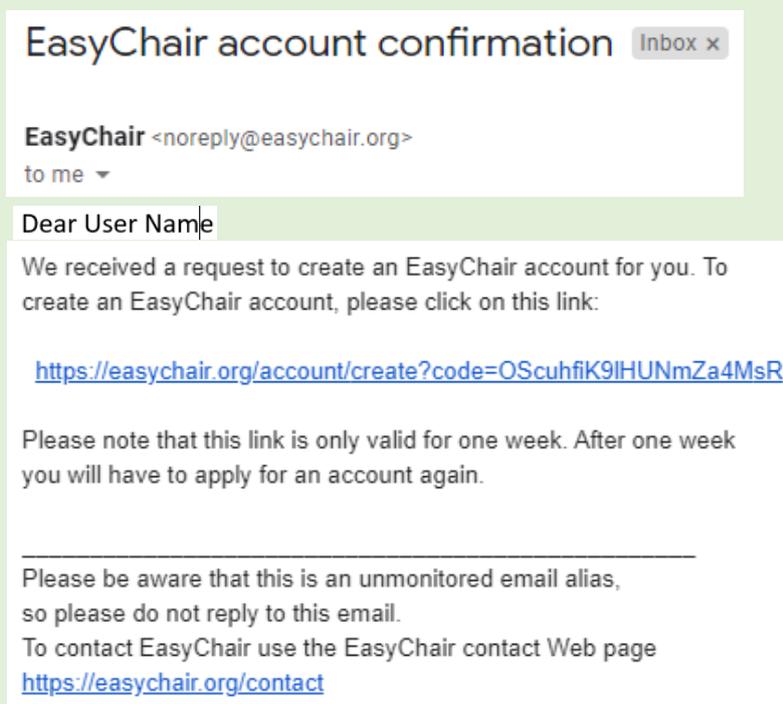


Fig. 3: Login email

Fill out all of the required information (as shown in **Fig. 4**), and click the “Create my account” button to finalize the account registration process.

EasyChair [Help / Log in](#)

Create an EasyChair Account: Last Step

Hello X Y! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.

To use EasyChair, you must agree to its Terms of Service ([view terms](#)), ([download terms](#)).

I agree to EasyChair Terms of Service

Enter your personal data.

First name[†]: *

Last name: *

Organization: *

Country/region: *

The Web page is used to provide a link to it on some EasyChair pages, for example when you are mentioned as an author in a published conference program. It is optional. Please do not use the Web page of your organization here: if you fill this out, it should only be your personal Web page.

Your personal Web page

Enter your account information. Note that user names are case-insensitive

User name: *

Password: *

Retype the password: *

Create my account

[†] Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).

You may also be interested about [our policy for using personal information](#).

Fig. 4: Create an account

After the account is registered, you may log in to **ICMERE 2021** simply by clicking on the “click here to log in to EasyChair” link (as shown in **Fig. 5**), or on the following link: <https://easychair.org/conferences/?conf=icmere2021>.

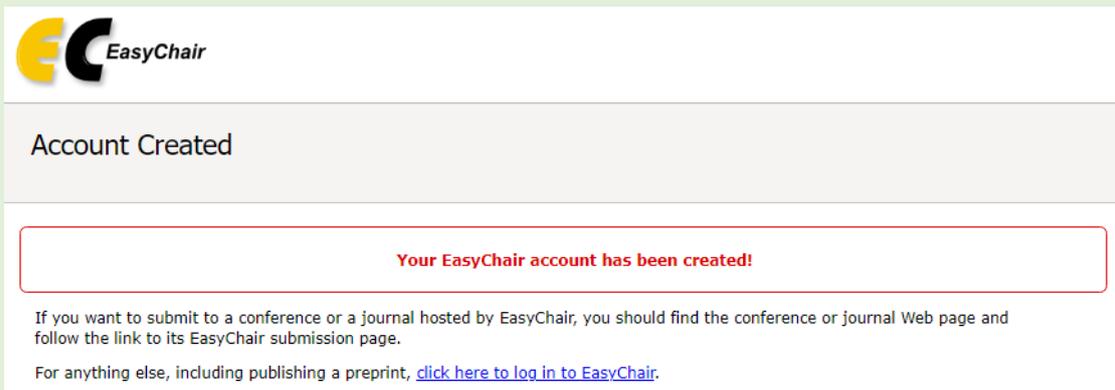


Fig. 5: Link to the login page

If you have already logged in using the above link (as shown in **Fig. 5**), or on the following link: <https://easychair.org/conferences/?conf=icmere2021>, you will find the following page (as shown in **Fig. 6**).

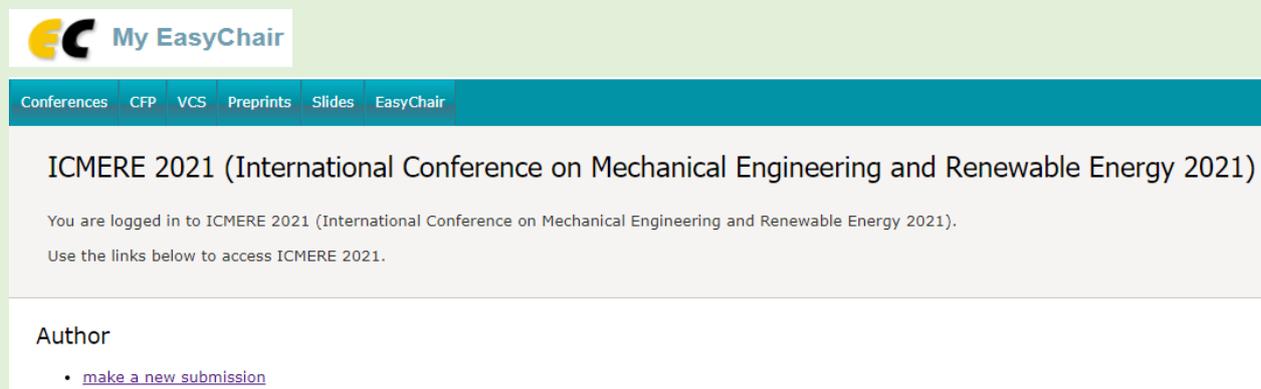


Fig. 6: Link to access ICMERE 2021

[2. Draft paper submission](#)

Simply clicking on the link “**make a new submission**” (as shown in **Fig. 6**) you will find the “New Submission for ICMERE 2021” page as shown in **Figs. 7 and 8** or the new link “New Submission” located in the top-left corner of the menu bar to submit a new paper.

Follow the on-screen instructions and fill out all of the required information about the authors (as shown in **Fig. 7**).

[Note: You must use the same email address that you signed up with when creating the EasyChair account]

New Submission for ICMERE 2021

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by *.

Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 ([click here to add yourself](#))

First name[†]: *

Last name: *

Email: *

Country/region: *

Organization: *

Web page:

corresponding author

Author 2 ([click here to add yourself](#))

First name[†]: *

Last name: *

Email: *

Country/region: *

Organization: *

Web page:

corresponding author

[Click here to add more authors](#)

[†] Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names.](#)

Fig. 7: The main page for authors

Fill out the Title, Abstract and Keywords (as shown in Fig. 8). Please carefully select the topics (areas) best related to your paper as these will be used to assign your article to the members of reviewers. Finally, upload the full paper. Click on the "Submit" link to upload your full paper (as shown in Fig. 8).

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title: *

Abstract: *

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords: *

Topics

Please select topics relevant to your submission from the following list. Topics are typically used for assigning submissions to reviewers and for conference analytics.

- | | |
|--|---|
| <input type="checkbox"/> Fluid Mechanics and Machinery | <input type="checkbox"/> Computational Fluid Dynamics (CFD) |
| <input type="checkbox"/> Heat and Mass Transfer, and Heating, Ventilation, and Air Conditioning (HVAC) | <input type="checkbox"/> Mechanics of Machinery |
| <input type="checkbox"/> Noise, Vibration, and Time-dependent Deformation | <input type="checkbox"/> Applied and Computational Mechanics |
| <input type="checkbox"/> Microsystems/ Micro-Electromechanical System (MEMS)/Nanotechnology | <input type="checkbox"/> Manufacturing Systems Design, Production Engineering, and Control System |
| <input type="checkbox"/> Industrial Automation, Mechatronics, and Robotics | <input type="checkbox"/> Materials Science and Engineering, and Biomedical Engineering |
| <input type="checkbox"/> Aerodynamics | <input type="checkbox"/> Automobile Engineering |
| <input type="checkbox"/> Production and Operation Management/Project Management/Safety Management | <input type="checkbox"/> Energy Technology, Green Energy, Clean Energy, and Renewable Energy |

Files

The following part of the submission form was added by ICMERE 2021. It has neither been checked nor endorsed by EasyChair

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

No file selected.

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

Fig. 8: Paper submission

After completing a submission, a new menu bar ("Submission #" or "My Submissions" in the case of multiple submissions) is created (as shown in **Fig. 9**). Click on "Submission #" for changing any information about the submission.

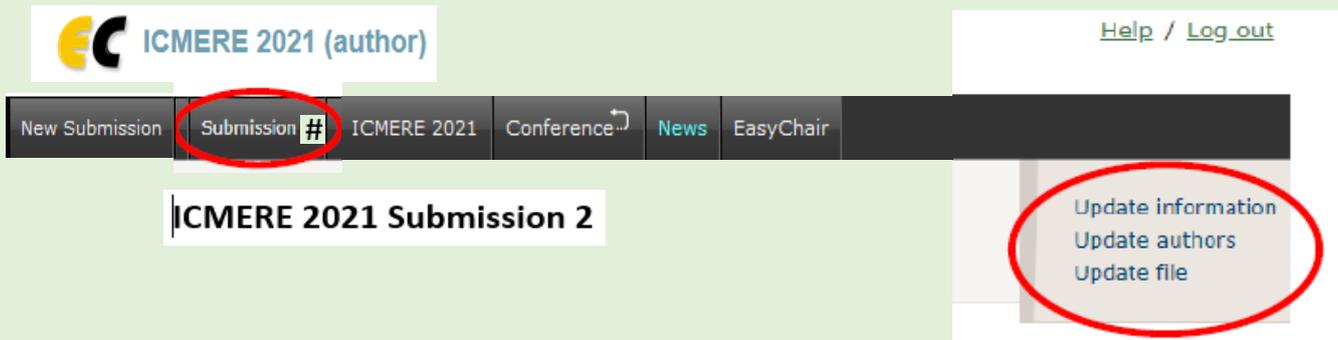


Fig. 9: More paper submission and update the information

Use the links at the top-right corner for:

- Updating information about your submission: select "Update information" from the right-hand menu of the Submission screen to change any of title, abstract and keywords of your submission.
- Updating author information for your submission: select "Update authors" to modify any information about the author(s) and click "save." In the case of multiple authors, you can add ("Add new author") or remove authors (Click on "X"); then update the order of the authors by selecting the "Reorder authors" button.
- Uploading files: the "Add file" link may be used to upload files.
- Withdrawing the submission: select "Withdraw" to withdraw the submission.

At the end of the submission procedure (a new submission or an update of an old one), you will receive a confirmation email from noreply@easychair.org.

Once the review process is completed, you will receive acceptance/rejection notification with reviews by email.

[3. Revised paper or final paper submission](#)

If your draft paper was accepted, we request you to submit your revised or final paper electronically. To upload your final paper, click on "Submission #" and select "Update file" from the right-hand menu of the Submission screen.

After selecting the file that you wish to upload from your computer, submit your revised or final paper by selecting the "Submit" button.

Organizing Committee
ICMERE 2021